

## Minutes

### Contoocook Village Precinct Monthly Meeting

November 4, 2014

There was a meeting of the Contoocook Village Precinct Commissioners on Tuesday November 4, 2014. The meeting was held at the Slusser Center and began at 6 P.M. Dick Strickford, Bill Chapin, Tom Yestramski, Don Houston, Kathy Donohoe, and Steve Clough were present.

Kathy provided monthly reports and manifests and the Commissioners signed checks. Bill signed an authorization for credit/debit cards, from Merrimack County Savings Bank, for Dick and Steve with \$2,500 limits. Kathy left the meeting at 6:30.

Dick made a motion to approve October Minutes as written, Bill seconded the motion, and the minutes were approved unanimously (3-0). The Commissioners approved a one-time abatement for the Hopkinton Fair. Dick made a motion that these types of abatements, for usage due to leaks, be approved only once per service customer, Tom seconded the motion, and it passed unanimously (3-0). The Commissioners approved a 4 year water meter support agreement proposed by Sensus Meter corp. and EJP. Steve will bring the agreement in for review. Steve updated the Commissioners on operational issues. Profiles of high users were reviewed and discussed.

Steve gave project updates and they were discussed. He went over the first bill from RHWhite and explained the labor, equipment, and materials breakdown. The project appears to be roughly on budget after the initial delays. The project is being reviewed weekly to track progress and percentage of completion. ICC has been given plans and specification so that a true project cost can be obtained. Underwood Engineering has been put on hold in regards to the project until the Commissioners decide on how they want to proceed.

Steve presented the draft 2015 budget and the Commissioners made some line by line changes. The 2015 budget and anticipated taxes to be raised are down slightly from 2014. The reservoir project has been budgeted as planned for now. The status and finding for that project will be determined when firm cost information is available. The budget will be approved at the December monthly meeting and the project will be finalized as soon as possible.

The meeting adjourned at 8:00 P.M.

Steve Clough, Precinct Superintendent, drafted these minutes.

